

## Wyoming Prevention Framework Community Grant Report

### Attachment B

This report is for this time period

May 1 - September 30, 2007

5/1/07-09/30/07

Please email this report as an **attachment** to...  
Substance Abuse & Mental Health Services Division,  
Wyo Dept. of Health  
[lisa.laake@health.wyo.gov](mailto:lisa.laake@health.wyo.gov)

Today's Date

County

Contract Organization Name

October 15th,  
2007

Sweetwater

Southwest Counseling Service

For information call 1-800-535-4006  
or 307-777-6494

Your Name

Your Mailing Address

City, State, Zip

Your Work Phone Number

Fax

Your Work Email Address

Bridget A. Giovale

2300 Foothill Blvd.

Rock Springs, Wyoming 83935

(307)352-6677

(307)352-6614

[bgiovale@swcounseling.org](mailto:bgiovale@swcounseling.org)

**Please keep both a hard-copy and file copy for your records**

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
<b>A Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance</b>					
1	SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07	100%	3/1/2007	During this time period staff resigned and position is currently being advertised. Supervisor and Manager are covering position in the interim.
2	Supervise SPF staff/staff evaluation (note dates and any notes)				
3	Name, title, and phone number of the staff's supervisor		100%	3/1/2007	Laura Schmid-Pizzato MSW 352-6677
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarter--do not report names)		100%	3/1/2007	
5	Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount)	31-September-07	100%	9/31/07	2 Statewide Meetings, OJJDP including 2 Community Members, Driving Under Influence Conference in Casper, Program training for local sustainability
6	Notify the Division of any board of directors/staffing changes		100%	8/30/2007	Resignation of Marilyn Bastin
7	Other Contract Work Agreements (report details)				
8	Complete agreement with SPF-TAC				
9	Other				

### B Needs Assessment Activities

1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007	100%	3/7/2007	
2	Needs Assessment Instrument Received	Feb or March 2007	100%	3/7/2007	
3	Data Collection		100%	4/30/2007	
4	Data Analysis				
5	Priorities Identified				
6	Needs Assessment Sent to SAD	1-Jun-07	100%		
7	Receive SAD Comments @ Needs Assessment	15-Jun-07			
	Revise Needs Assess/Submit Final		100%	6/15/2007	
8	Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
<b>C Community Infrastructure Activities</b>					
1	Community Advisory Council Activities briefly list CAC activities				
2	Community Advisory Council Meetings List dates & number of people who attended See below for membership report			9/31/07	Meetings 6/11/07 (3people) 7/9/07 (2people) 8/20/07 (4people)
3	Budget and Funding Approved by CAC ( <b>attach minutes</b> )				CAC discussed budget matters at early October meeting and those minutes will be included in next quarter report.

4	Community Resource Assessment note date and attach report			July	
5	Present Findings/Process to Community (Optional) local SAPST and/or CADCA Training for SAC/Community		100%	7/9/2007 3/30/2007	Included in July CAC minutes
7	Briefly describe how the community was involved in the SPF process during this reporting period				Still Building Community Capacity. Getting out in Community to make them aware of Grant.
8	Other CAC/Infrastructure				

**D Strategic Planning Activity**

	Attend Strategic Planning Training	Jul-07	100%	Jul-07	
	Receive Strategic Planning Materials from SAD				
	Research Evidence Based Strategies			Aug-07	
	Match Strategies to Data/Needs			Aug-Sept	
	Write Strategic Plan			Sep-07	
	Submit Strategic Plan to SAD		100%	Sep-07	
	Receive SAD Comments/Revise/Final Plan	31-Aug-07			
	Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
<b>E</b>	<b>Implementation (only with SAD approval)</b>				

**F Deliverables and Assurances  
Reports**

	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100%	5/15/2007	
2	May 15: Submit Expenditure Report to SAD	15-May-07		5/15/2007	
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07			
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07	100%	8/29/2007	
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07	100%	10/15/2007	
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07		10/16/2007	
7	Complete evaluation agreement with WySAC	30-Mar-07	100%	3/30/2007	
8	Provide any other evaluation information				
9	Submit any requested data				
10	Obtain Chapter 16 Prevention Certification		100%		Prevention Certification current
11	On-Site evaluations or reviews				
12	Post 2 newspaper ads/articles about the SPF grant (attach copy)		100%	9/28/2007	Ad ran for 3 days in September in the Rocket Miner (below)

### Community Announcement

Sweetwater County recently received \$121,415 from the Wyoming Department of Health, and Mental Health and Substance Abuse Services Division to work on reducing the misuse of alcohol through the Strategic Prevention Framework State Incentive Grant. A community needs assessment was completed in the areas of retail availability, social availability, community norms, criminal justice, promotion, and individual factors. This needs assessment showed that the priority areas in Sweetwater County are underage drinking as well as reducing the rate of DUI's.

The next step in the Prevention Framework is to implement a comprehensive community strategic plan. This strategic plan was developed with collaboration from various community agencies: Sweetwater Family Resource Center, WIC, YWCA, Sweetwater County Attorney's Office, Community Nursing, Southwest Counseling Service, and Wyoming Quit Tobacco. Strategies to be implemented include: 0-0-1-3 Project, Communities Mobilizing for Change on Alcohol, and Project SAFER.

If you would like to assist with this project, please attend the next meeting of the Community Advisory Council on October 4th, 7pm at 2300 Foothill Blvd, Rock Springs or contact Laura Schmid-Pizzato at Southwest Counseling Service (307) 352-6677.

*RAN 9/24, 9/27 & 9/28*

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
<b>G</b>	<b>Other Information</b>				
1	Briefly describe any actions taken by the LEAD AGENCY (fiscal agency) board of directors or high level staff around the SPF SIG grant				
2	Restricted activities (report any approval requested and received for these)				
	fairs/brochures/educational materials				
	media				
3	Please note any <b>significant</b> changes from the budget submitted in the application.				
4	What was the one greatest accomplishment this reporting period? How was this accomplishment shared with the community?				Completed Strategic Plan, which was share with the CAC and included brief information in Newspaper.
5	What was the one greatest barrier this reporting period? What was done to address this barrier?				
6	Please briefly list any significant changes or information related to this grant				
7	Please provide input and recommendations about technical assistance provided by SAD and SAD contractors				

### COMMUNITY ADVISORY COUNCIL

	Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
	Terri Nations		2	yes	Wyoming Quit Tobacco
	Sharon Pribyl		3	yes	WIC
	Kathy Garrison		3	yes	Sweetwater Family Resource Center
	Jean Wade		4	yes	YWCA
	Sheila Smith		2	no	Southwest Counseling Service
	Wendy Isaac		2	no	Southwest Counseling Service
	Brian Kaumo		1	yes	Sweetwater School District #1
	Dan Futia		1	yes	D.A.R.E. Program Green River
	Russ Petek		0	yes	D.A.R.E. Program Rock Springs
	Janine Jackelen		1	yes	WHI
	Brett Johnson		3	no	County Attorney
	Linda Cornell		2	yes	Community Nursing
	Bridget Giovale		3	no	Southwest Counseling Service
	Lisa Plant		0	yes	Community Connections
	Tim Kaumo		0	yes	Rock Springs Mayor
	Ted York		1	no	City of Green River Council F829